

**Board meeting – Northwest Passage High School #4049 April 19, 2016**

Board members in attendance: Theresa Boisjolie, Chuck Hoppe, Lisa Heille, Eileen Howe, Robin Clarkson, Brad Buxton, Sara Anderson, Mike Luger

Others in attendance: Sandi Horn, Peter Wiczorek Absent: Jason Olson

Call to order: 5:33 p.m.

**Approval of March Minutes:** Motion to approve of March minutes by Chuck Hoppe second by Brad Buxton.

**Public Comment:** No Public Comment

**Treasurer's Report:** Peter Wiczorek reporting. Total Revenue budget for March is \$190,130 vs. actual revenue of \$141,921. Total expense budget for March was \$174,967 vs. actual expenses for March of \$174,025. Variable expenses in March include \$8000 to Bethel for authorizer expense, \$3850 to Surefoot Consulting for our upgrade to FileMaker and \$2000 expedition expense. Cash total for accounts at the end of March was \$512,172. Cash projection report shows a cash balance as of June 30, 2016 of \$487,176. Cash decreased this month partially due to "unwinding" of the van loan and the bank taking back \$36,340 for that loan payoff, and also because the State made an adjustment to our 14-15 holdback in the amount of \$47,668. Motion to approve Treasurer's Report made by Eileen Howe, second by Theresa Boisjolie, motion carries.

**Old Business: Committee Reports/Questions:**

- Fundraising Committee: Explore Your World Fundraising- Plant sale, silent auction, food, NWPHS partners, etc. May 7 is the date. (11:00 a.m.-2:30 p.m.)
- Alumni Committee: There is going to be a throw-back Thursday on FB for alumni.
- Building committee: Brad Buxton reporting- Priorities include 1.) Private space 2.) Sound barriers 3.) The shop in Acme- how to better utilize the space

**New Business:**

- Report on Director Review: Sara Anderson reporting on findings of review. Discussion of goals for Peter for next year.
- Compensation schedule: Peter Wiczorek reporting. Deb Knutson and Peter have been reviewing compensation for staff. They reviewed MACS compensation and created a new compensation schedule for NWPHS and presented it to the board. Discussion. Lisa Heille made the motion to approve the staff compensation schedule, second by Mike Luger, motion approved.
- Peter discussing closing enrollment for the 2015-16 school year on April 21, 2016.
- Discussion of comfort and therapy animals: A few students have approached Peter about bringing animals to school. The school currently does not have a policy. Peter will put together a policy to be voted on at the next board meeting. The policy will follow state guidelines.
- Bethel's annual visit report: Final report will be available May's board meeting.

**Administrator's Report**

- Washington DC trip is out right now
- MAAP STARS group was at the state conference. The group was very successful.
- Explore Your World Fundraiser is coming up.
- 2nd annual senior dinner is going to happen again this year.
- Graduation is June 2 @ 6:00 p.m.

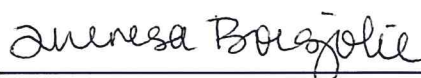
**Future Items:**

- Next board meeting will be held May 17, 2016, at 5:30 p.m.

7:18 p.m. Chuck Hoppe made the motion to adjourn, Theresa Boisjolie, second. Motion carries.



Sara Anderson, Chair



Theresa Boisjolie, Secretary