

Board Meeting – Northwest Passage High School #4049 January 19, 2016

Board members in attendance:, Chuck Hoppe, Lisa Heille, Jason Olson, Eileen Howe, Mike Luger, Robin Clarkson, Brad Buxton, Sara Anderson

Others in attendance: Sandi Horn, Peter Wieczorek Absent: Theresa Boisjolie

Call to order: 5:36 p.m.

Approval of December Minutes: Motion to approve of December minutes with the addition of attendance of Brad Buxton and Sara Anderson, made by Chuck Hoppe, second by Jason Olson

Public Comment: No Public Comment

Treasurer's Report: Jason Olson reporting. Total Revenue budget for December is \$193,864 vs. actual revenue of \$229,926. Total expense budget for December was \$178,248 vs. actual expenses for December of \$188,499,. Cash total for accounts at the end of December was \$583,287 (\$564,270 as of November 30).

Motion to approve Treasurer's Report made by Chuck Hoppe, second by Brad Buxton, motion carries.

Old Business: Committee Reports/Questions:

- Parent Committee, where one person from the board lead this for focus groups, how to get parents more involved in the school.
- Fundraising Committee, (ex. Explore Your World Fundraising) Brandi Greer, staff, has agreed to run this committee, looking for someone from board to help her with this.
- Alumni Committee, wants to have someone help connect with where these people are. Robin Clarkson agreed to run the head of the Alumni Committee.
- Let Sara know if you are interested.

Discussion of creation of compensation & building committee

- Compensation Committee: Wants to take a look at some options of what we have and possibly add in more compensation and pay them fairly- Deb Knutson, Peter Wieczorek, Mike Luger and Jason Olson are interested in being part of this committee also.
- Building Committee: What are some more options for building on and looking at spaces- Brad Buxton and Mike Luger agreed to help with this committee

Consideration of ADM Cap and Lottery Criteria

- Looked at the lottery/waiting list policy- updated the existing policy, Motion to approve the changes, Lisa Heille makes the motion, Chuck Hoppe seconds the motion

Discussion of Recruitment Plan: Recruitment nights are planned this year for Jan 26, Feb 23 and March 29, direct recruitment through Facebook and other social media places. Got into all middle schools, all of the Anoka-Hennepin Middle Schools. Other potential places for recruitment places discussed.

Approval of Driver's Education staff contract Approved to add drivers education instructor, Peter Wieczorek motioned to add Jason Olson as the Driver's Education instruction. Motion to approve Jason Olson as a driver's education teacher made by Chuck Hoppe, Eileen Howe seconded the motion. Obstain from vote Jason Olson.

Consideration of staff resignation Motion to approve Jill Harris' resignation from staff, December 22, 2015. Motion to approve Chuck Hoppe , Jason Olson seconded the motion.

Approval of Bullying Policy Approved the bullying policy. Motion to move Mike Luger, second the motion Jason Olson. Amend the approval, will change the language to director and board chair. Motion to change the amended approval made by Mike Luger, seconded by Chuck Hoppe.

Administrator's Report

- School was cancelled, Jan. 18 MLK day of service, made the call- would others like to find out on the board? - chain: tv station, Facebook, website, voicemail and advisor notifies also, we are rescheduling to next Wednesday and over the course of Wednesday's to do this as well. Day of

service will be scheduled for next year on Earth Day, April 22nd instead.

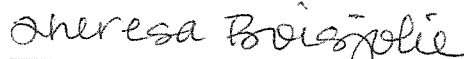
- Expeditions, LA out right now and many more coming up
- Numbers going well
- Conferences coming up, end of Feb.
- MAAP conference middle of Feb

Future Items: Next board meeting will be held Feb. 16, 2016, at 5:30 p.m.

6:52 p.m. Chuck Hoppe made the motion to adjourn, Brad Buxton second. Motion carries.



Sara Anderson, Chair



Theresa Boisjolie, Secretary (Robin Clarkson)

Board Meeting – Northwest Passage High School #4049 December 15, 2015

Board members in attendance: Chuck Hoppe, Theresa Boisjolie, Lisa Heille, Jason Olson, Eileen Howe, Mike Luger, Robin Clarkson

Others in attendance: Sandi Horn, Peter Wieczorek Absent: none

Call to order: 5:31 p.m.

Approval of agenda: Motion to approve agenda made by Lisa Heille, second by Theresa Boisjolie, motion carries.

Annual Audit: Clifton Larson Allen reporting Northwest Passage High School was issued a "clean" or unmodified audit report.

Board Elections: A motion was made by Jason Olson to accept Sara Anderson as Chair of the board. second by Chuck Hoppe, motion carries. Jason Olson and Theresa Boisjolie maintain their positions on the board as Treasurer and Secretary.

Secretary's Report: Motion to approve November board meeting minutes made by Jason Olson, second by Chuck Hoppe, motion carries. Motion to approve with corrections Annual Board meeting minutes made by Chuck Hoppe, second by Jason Olson. Motion carries.

Committee Report: No committee reports.

Treasurer's Report: Jason Olson reporting. Total Revenue budget for November is \$193,864 vs. actual revenue of \$152,611. Total expense budget for November was \$178,248 vs. actual expenses for November of \$207,939. Cash total for accounts at the end of November was \$564,270.

Motion to approve Treasurer's Report made by Mike Luger, second by Chuck Hoppe, motion carries.

Monkey Pickles: Peter reporting he has not received any new information from the company, he will report at January's meeting.

Board Training: Sara Anderson, Chair, reporting training dates available for new board members.

Training needs to happen within 6 months of being elected to the board. Existing members need one training per year. Peter discussed he would potentially bring someone to school to meet with the board for a training.

Administrative Report:

- School has 184-5 students with 20 students on the waiting list
- Sara Anderson received a grant to help cover the cost of a field trip for her first session class.
- Little Shop of Physics expedition went out before Thanksgiving and was very successful
- Peter and Chuck were accepted as presenters to the ITSI conference and will be taking students this June to Denver, CO
- Next Tuesday is the school's Winter Celebration. All board members are welcome

Other Business: None

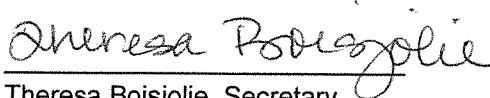
Future Items: Discussing the current ADM, Monkey Pickles follow up, accepting Jill Harris's resignation.

Next board meeting will be held Jan. 19, 2016, at 5:30 p.m.

6:18 p.m. Jason Olson made the motion to adjourn, Chuck Hoppe second. Motion carries.



Sara Anderson, Chair



Theresa Boisjolie, Secretary

