

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 September 18th, 2018.

Board members in attendance: Kurtis Heerema, Jason Olson, Jennifer Braun, Charlotte Elva, Debbie Theisen, Lisa Heille

Others in attendance: Peter Wieczorek, Heather Ross

Absent: Vashti Pearson

Call to order: 5:30 pm

Approval of June Board Minutes: Motion to approve the minutes made by Jason, seconded by Debbie. Motion moves 6-0.

Public Comment: No Public Comment.

Treasurer's Report: Total Revenue Budget for August was \$211,507.89 vs August Actual Revenue of \$175,929.66. Total Expense Budget for August was \$197,528.92 vs August Actual Expenses of \$99,795.58 Cash total for all accounts at the end of August was \$769,878.90. Our cash projection report shows a projected cash balance of \$898,645.66 for September 30th. For the month of August with actual expenses of \$99,795.58 and actual revenue of \$175,929.66 our net gain was \$164,696.00. Motion to approve the treasurer's report made by Debbie, seconded by Jennifer. Motion moves 6-0.

Program Highlights:

- Our school year started. We are in the third week of school.
- Kurtis will be taking his role as vice chair on as Sara has left her position of chair
- All staff were at the new student orientation. It worked well as students got to know all new staff.
- Our all school picnic had great attendance. We had a good mix of returning students and new families.
- New enrollments continue to come in. We are taking new students but have been experiencing a flux with some students leaving unexpectedly. We have distributed students into advisories with about 16 students per advisory. We will begin a waiting list once advisories are full.
- We had our first external fundraiser at Panera. Turn out was good. We will also have a Chipotle fundraiser. Crystal Boutique would also like to work with us around the holidays to host a fundraiser for a non-profit organization, they approached us, and staff would like to put the proceeds towards families aid around the holidays.
- Our first expedition went out. Dave and Megan took a group to see Temple Grandin in Iowa. Temple Grandin has written a book and has a movie coming out, and was at this conference as a voice for autism. Two leadership expeditions will be going out this weekend and the freshmen expedition will leave in October.
- Letter to mayor. Peter has tried to contact the mayor regarding signage but the mayor has not responded. Students would like to continue their pursuits of signage changes.

Old Business:

N/A

New Business:

- **Parent Committee** There were many people at the all school picnic who met with Charlotte at the

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parent committee booth. There were many responses from parents who shared an interest in being a parent committee meeting.

- **Marketing Committee** Hubbard has begun to update our school website. They have improved the load speed and have made the site mobile compatible. We have a training regarding updating the website in house. Hubbard also came out yesterday and did some filming. They interviewed two students who had amazing things to say about their experiences at NWPHS. This will be for promotional material focusing on the student experience. Informational night meetings will be starting next week for parents and students and will continue throughout the year. We will continue to recruit students and incoming 9th graders.
- **Approval of Final 2017-2018 Budget** Final annual budget with expenditures \$2,385,386.00 and revenue of \$2,397,272.00 the difference in our final budget is \$11,886.00. Motion to approve the budget made by Jennifer, seconded by Debbie. Motion goes 6-0.
- **Approval of 403 B Annuity match** The annuity match comes to \$10,224.56. Motion made by Kurtis, seconded by Jason. Motion moves 6-0.
- **Board Member Recruitment** If you are up for reelection please let Peter know. Elections will be at the annual meeting.
- **Legislative updates** MACS has their annual meeting and awards on September 27th from 5-7pm.
- **Annual Meeting Agenda** October is our annual meeting. Agenda will be the nomination of the community chair. Then approval for the previous year's minutes, then space for public comment, then voting.

Future Items:

N/A

Adjourned: Motion to adjourn the meeting made by Debbie, seconded by Charlotte. Motion moves 6-0.

Kurtis Heerema, Vice Board Chair

Jennifer Braun, Secretary