

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 April 21st, 2020.

Board members in attendance: Jason Olson, Jennifer Braun, Charlotte Elva, Kurtis Heerema, Vashti Pearson, Megan Fredrickson, Steven Rippe

Others in attendance: Peter Wiczorek, Heather Ross

Absent: Barb Sanders

Call to order: 5:37pm

Mission Statement: Jason shared what the mission statement means to him.

Approval of March Board Minutes: A motion to approve the minutes made by Jennifer, seconded by Kurtis.

Roll call vote: *Vashti-yes, Kurtis-yes, Jennifer-yes, Steven-yes, Megan-yes, Charlotte-yes, Jason-yes*

Public Comment: No public comment.

Treasurer's Report: Total Revenue Budget for March \$205,791.98 vs. March Actual Revenue of \$182,340.75. Total Expense Budget for March was \$209,186.35 vs. March Actual Expenses of \$233,612.05. Cash total for all accounts at the end of March was \$763,746.39. As of the end of March, our YTD actual expenses of \$1,691,349.36 and actual revenue of \$1,659,874.09 leaves us with a YTD net loss of \$31,475.27. There were no voided checks in March. Motion to approve the Treasurer's report, with the possibility of a future amendment made by Charlotte, seconded by Vashti.

Roll call vote: *Vashti-yes, Kurtis-yes, Jennifer-yes, Steven-yes, Megan-yes, Charlotte-yes, Jason-yes*

Program Highlights:

- Director's Report
 - Distance Learning Update
 - Schedule/Attendance - overall attendance seems to be doing well (50%+)
 - Technology - 45 chromebooks lent to students
 - Food Distribution - Anoka Hennepin is providing food, as well as Epiphany Church, about 10 of our families consistently getting food from us, another 30 getting food from other sources
 - Daily emails - daily updates sent out to families
 - Conferences - 81%, compared to 86% in February (great turnout for a virtual setting!)
 - Marketing Plan
 - Increased digital presence (virtual tour, Why Wednesday, videos)
 - Postcards
 - Lawn signs
 - Virtual events?

Old Business:

- Director Review - staff survey results were reviewed. Goals will be ready to be approved by May's board meeting.

New Business:

- Budget Update - creating two possible budgets for the 2020-2021 school year; one with the 2%

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increase from the state and one without. Hold off on spending our fund balance down, until we see how things shape up in the next few months

- Telemedicine Policy - Board approval needed to implement. Motion to approve the policy made by Steven, seconded by Jennifer.

Roll call vote: *Vashti-yes, Kurtis-yes, Jennifer-yes, Steven-yes, Megan-yes, Charlotte-yes, Jason-yes*

- Parent/Student Survey - Valuable information received from parents and students, staff can adjust and make changes as needed.
- Explore Your World Fundraiser (EYW) - moving to a later date, will make a decision in the future
- Graduation - May 28th ceremony postponed, will be a virtual dinner instead. A formal ceremony will be held when we can safely do so.

Future Items:

- Director Goals
- Plan for Fall 2020
- Staff reviews

A motion to adjourn made by Vashti, seconded by Steven.

Roll call vote: *Vashti-yes, Kurtis-yes, Jennifer-yes, Steven-yes, Megan-yes, Charlotte-no, Jason-yes*

Adjourned: 6:58pm

Jason Olson, Board Chair

Megan Fredrickson, Secretary