

*"Rekindling our hope, exploring our world, seeking our path, while building our community"*

**Board Meeting – Northwest Passage High School #4049 August 18th, 2020.**

Board members in attendance: Steven Rippe, Barb Sanders, Vashti Pearson, Charlotte Elva, Jason Olson, Megan Fredrickson

Others in attendance: Peter Wiczorek, Andrea Raad (parent)

Absent: Kurtis Heerema

Call to order: 5:33pm

**Mission Statement:** NWPHS teachers discuss how hope has been rekindled in their students.

Read by Peter

**Approval of June meeting Board Minutes:** A motion to approve the minutes made by Steven, seconded by Vashti.

Roll call vote: Steve - yes, Barb - yes, Vashti - yes, Charlotte - yes, Jason - yes. Approved

**Approval of special August meeting Board Minutes:** A motion to approve the minutes made by Steven, seconded by Charlotte.

Roll call vote: Steve - yes, Barb - yes, Vashti - yes, Charlotte - yes, Jason - yes. Approved

**Public Comment:** No public comment.

**Treasurer's Report:** Total Revenue Budget for June was \$205,791.98 vs. June Actual Revenue of \$199,054.64. Total Expense Budget for June was \$209,186.35 vs. June Actual Expenses of \$397,391.38. Total Revenue Budget for July was \$211,169.35 vs. July Actual Revenue of \$438,977.99. July Revenue was higher than usual due to the PPP (Paycheck Protection Program) loan proceeds. Total Expense Budget for July was \$210,381.47 vs. July Actual Expenses of \$68,850.92. Cash total for all accounts at the end of June was \$731,195.15 and \$981,035.27 at the end of July. As of the end of June, our year to date actual expenses of \$2,228,013.87 and actual revenue of \$2,499,363.84. None of the State and Federal accruals have been calculated yet. I anticipate that we'll end the year with a net gain around \$40,000. There were no voided checks in June or July.

Motion to approve the Treasurer's Report made by Charlotte, seconded by Steven.

Roll call vote: Steve - yes, Barb - yes, Charlotte - yes, Vashti - yes, Jason - yes. Approved

**Program Highlights:**

- Director's Report
  - Presentation and Approval of Hybrid Model
    - 23 students enrolled for Headwaters advisories: 4 opting for Distance Learning, 2 undecided/no response yet, remaining opting for hybrid model
    - Peter had two /info meetings on phone today, more coming later this wk/next
    - Returning students opting for... hybrid:55, distance: 34, with 14 undecided or unconfirmed so far
    - Gforce: majority of second year students want to do hybrid -- but more like hybrid of last year, when students were often here for a day or two/wk 13 hybrid, 6 DL, 6 unknown (so far)
    - "A group" (Mon-Tues on NWPHS campus) and "B group" (Wed-Th on NWPHS campus) with each group having approximately half the students who have opted for hybrid model advisories

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- Staff will stay physically/home with advisory group (ie. An advisor to a "B group" advisory will be with the students on campus Wednesday and Thursday and will be facilitating advisory activities remotely for those same students when they are working from home on Mondays and Tuesdays)
- Other Covid related updates
  - Consultation with MDE and regional centers that they have put up. They're providing with masks, shields, PPE supplies, consulting role
  - Also have a department of health/county public health consultant
    - County public health consultant relays info about positive tests back to school
  - Counties numbers: 7/12-7/25: 17.38 average, 7/19-8/1: 17.67 average
  - ~~30 cases/10,000 (check that bottom number~~
  - Hennepin county: 23.34, 23.76

Motion to approve the hybrid learning plan made by Steven, seconded by Barb.

Roll call vote: Steve - yes, Barb - yes, Charlotte - yes , Vashti - yes , Megan - yes, Jason - yes

- Other Covid related updates Part 2
  - CRF corona relief fund
    - Goes through task force approval (this Friday) sounds like done deal
    - \$45, 000 funding more. Any unplanned covid expenses other than salaries. Has detailed categories. Two of which are mental health and family support
- Summer staff development - we've had two focus areas
  - Equity work - reading "Courageous Conversations About Race" by Glenn E Singleton
    - Having month discussions after reading and journaling
  - Mental health - implementing curriculum from "DBT Skills In Schools: Skills Training for Emotional Problem Solving for Adolescents"
  - Regular pre-school staff development starts up on Monday next week
    - Teaching staff first week a lot of the logistics, building set up, planning with goal of most effectively running a hybrid model and have effective/innovative/creative way for this AND the distance learning that one third of students doing (and we all might be in the model before long)
    - Paraprofessionals join the next week and we have a variety of guest speakers, van routes, other fun stuff

#### **New Business:**

- Board Election
  - October
    - Up: Megan, Kurtis, Jason, Jenny's seat, Barb, Charlotte, \*\*\*\*check list with PW's notes

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- Annual Meeting
  - October 20th, 6:30 pm (Board mtg at 5:30pm)
  - September board meeting: vote how we will have annual mtg
- Approval of New Hires; Resignation
  - Hires:
    - Shannon - they are licensed English teacher
    - Sam - student taught here and then taught for several staff on their maternity leaves. Was a teacher in Qatar for 8 years serving in various leadership roles
  - Resignation: Cate Carlis, our student support services coordinator (check on the verbiage of her title) as of end of summer Fri 8/21

Motion to approve the hires and resignation made by Steve, seconded by Megan.

Roll call vote: Steve - yes, Barb - yes, Charlotte - yes , Vashti - yes , Megan - yes, Jason - yes.

- PW read aloud letter from Cate
- On the record: she will be missed

- Approval of Board Calendar
  - Sept 15, Oct 20th (also the annual meeting), Nov 17, Dec 15, Jan 19, Feb 16, Mar 23, Apr 20, May 18, June 15, July 20

Motion to approve the hires and resignation made by Steve, seconded by Megan.

Roll call vote: Steve - yes, Barb - yes, Charlotte - yes , Vashti - yes , Megan - yes, Jason - yes.

**Future Items:**

- Fall Board Retreat/Future Planning
  - More like winter so that new board members are seated
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A motion to adjourn made by Megan, seconded by Vashti.

Roll call vote: Steven - yes, Barb - yes, Charlotte - yes, Vashti - yes , Megan - yes, Jason - yes. Approved

Adjourned: 6:23pm

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Jason Olson, Board Chair

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Megan Fredrickson, Secretary