

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 June 16th, 2020.

Board members in attendance: Jason Olson, Jennifer Braun, Barb Sanders, Charlotte Elva, Kurtis Heerema, Megan Fredrickson, Steven Rippe, Vashti Pearson

Others in attendance: Peter Wiczorek, Heather Ross

Absent:

Call to order: 5:31pm

Mission Statement: Jenny read the NWPHS mission statement. Megan will read the mission statement at the next board meeting.

Approval of May Board Minutes: A motion to approve the minutes made by Jennifer, seconded by Kurtis.

Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes

Public Comment: No public comment.

Treasurer's Report: Total Revenue Budget for May was \$205,791.98 vs. May Actual Revenue of \$183,274.59. Total Expense Budget for May was \$209,186.35 vs. May Actual Expenses of \$195,203.81. Cash total for all accounts at the end of May was \$720,854.08. As of the end of May, our year to date actual expenses of \$2,101,972.46 and actual revenue of \$2,028,959.23 leaves us with a year to date net loss of \$73,013.23. There was one voided check in May of \$756.18 to Centerpoint Energy, because the check was lost in the mail and had to be reissued. Motion to approve the Treasurer's Report made by Kurtis, seconded by Jennifer.

Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes

Program Highlights:

- Director's Report
 - Conducted Senior exit interviews with all graduates - 6+ years of student feedback
 - Virtual Info Night. Available on FB. Still working on website - video is too big
 - May 28
 - Staff delivered Graduation kits
 - Senior Dinner & Graduation ceremony - via Zoom 25 graduates
 - Interviewed by Education Reimagined
 - Last day of school June 4th - Drive through cookout
 - Staff development started June 8th. Reviewed 2019-20, reflection on mental health training and future planning, all staff feedback on potential 20120-21 options.
 - Staff decided to move the second week of SD & summer staff retreat to one day/week throughout the summer.
 - MDE Updates
 - Working group put together to talk about the options for the fall
 - Process has been started for Payment Protection Plan (PPP) Grant

Old Business:

- None at this time

New Business:

- Final Calendar Approval for 2020-2021
 - Motion to approve made by Steven, seconded by Barb
 - Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes
- Student Handbook
 - Specific dates were updated, no other new changes.
 - Motion to approve made by Charlotte, seconded by Steven
 - Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes
- Budget Approval 20-21
 - Revisit possible budget change in the future (August meeting) once more information is provided on possible state holdbacks and student enrollment numbers.
 - Motion made to approve a 160 ADM budget proposal with no salary increase for staff at this time made by vashti, seconded by Steven
 - Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes
- Authorizer Contract Approval
 - Motion to approve contract renewal with Bethel University made by Kurtis, seconded by Jennifer.
 - Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes
- July Meeting Cancellation Question
 - Motion made to cancel July's meeting with the option to add in a special meeting if needed after July 27th but before August 18th made by Charlotte, seconded by Kurtis
 - Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes
- Resignation(s)
 - Jennifer Braun is resigning from her position at NWPHS.

Future Items:

- Board Training

A motion to adjourn made by Jennifer, seconded by Megan.

Roll call vote: Jennifer-yes, Barb-yes, Megan-yes, Steven-yes, Kurtis-yes, Jason-yes, Charlotte-yes, Vashti-yes

Adjourned: 6:27pm

Jason Olson, Board Chair

Megan Fredrickson, Secretary