

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 December 17th, 2019.

Board members in attendance: Jason Olson, Jennifer Braun, Barb Sanders, Charlotte Elva, Kurtis Heerema, Vashti Pearson, Megan Fredrickson, Steve Rippe

Others in attendance: Peter Wieczorek

Absent:

Call to order: 5:30pm

Mission Statement: Jason read the mission statement, Kurtis volunteered for next meeting.

Motion made by Jason to move Clifton Larson Allen above the approval of the November Minutes. Seconded by Charlotte, motion goes 7-0

Approval of November Board Minutes: A motion to change the last sentence under Director's Report from "why it is important to project based learning" to "its importance to PBL", and add "position" to "secretary", and add "s" to other under the treasurer's report. A motion to approve the minutes with amendments made by Vashti, seconded by Barb. Motion goes 8-0.

Public Comment: No public comment.

Treasurer's Report: Total Revenue Budget for November \$203,545.87 vs. November Actual Revenue of \$162,523.97. Total Expense Budget for November was \$201,953.60 vs. November Actual Expenses of \$226,374.89. Cash total for all accounts at the end of November was \$874,540.94. As of the end of November, our YTD actual expenses of \$813,228.14 and actual revenue of \$902,212.47 leaves us with a YTD net gain of \$88,984.33. There were no voided checks in November. A motion to disregard last month's treasurer error made by Charlotte seconded by Steve. Motion goes 8-0. A motion to approve this month's treasurer's report made by Vashti, seconded by Charlotte. Motion goes 8-0.

Program Highlights:

- Director's Report
 - Innovators of the Month
 - October - Kiarah Henderson
 - November - Willow Morse
 - Expeditions - Gamefest
 - Postcards for New Incoming Students
 - 7500
 - 10 mile radius
 - 13-14 year olds
 - Visitors from Japan toured and would like to grow their relationship with our school and program (Jason & Steven)
 - Info Night (7 families in Nov., 5 families in Dec)
 - Advisory Observations
 - Headwaters Expo
 - Trauma Responsive Training
 - Daezanae Johnson graduated and gave three pieces of advice
 - Ask for help, even when you think you don't need it
 - Never give up

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- If you think positive, you will have positive results
- Lease Aid update
- Reviewed director's 2019-2020 goals

Old Business:

- Review Future Planning: notes are being transcribed and will be sent to board members. Decisions need to be made on what we would like to do with our cash balance.

New Business:

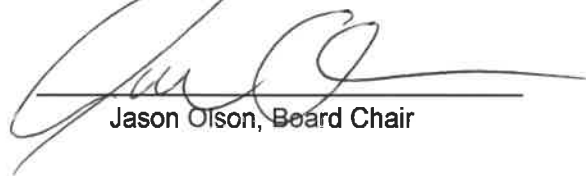
- Clifton Larson Allen: Ezra from Clifton Larson Allen speaking regarding our audit. CLA has issued a clean report regarding our financial statements. Read section called Management's Discussion and Analysis. Page 17 contains a snapshot of our funds. We continue to be in a strong position regarding cash funding. We have a clean opinion on the yellow letter and a clean opinion on the legal compliance. NWPBS has been issued a clean audit report. A motion to approve the report made by Charlotte, seconded by Kurtis. Motion goes 8-0.
- Director Evaluation Timeline: Process will begin after winter break. Staff and board members will provide feedback, as well as a small group of students. Review to be done by March, new director goals will then be established.
- New Parent Recruitment: Still looking for a parent
- Email Accounts: only use NWPBS email account for board related communications
- Insurance Policy Language: under the family section, spouse is the word used in order to add someone to a staff's policy, update the language to include other word choice options such as domestic partner

Future Items:

- Calendar First Look for 2020-2021
- Staff pay increase review/discussion
- Insurance policy with possible update options

A motion to adjourn made by Jenny, seconded by Kurtis. Motion goes 8-0.

Adjourned: 7:00pm



Jason Olson, Board Chair



Megan Fredrickson, Secretary