

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 – 4/18/23

Board members in attendance: Jason Olson, Jeff Schommer, Ella Rausch, Jessica Henrich, Theresa Boisjolie, Heidi Wold, Steven Rippe
Others in attendance: Peter Wieczorek
Absent: Val Miller, Linda Darling

Call to order: 5:31

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None.

Approval of March Board Meeting Minutes: A motion to approve the March minutes made by Jeff Schommer and seconded by Theresa Boisjolie. *No discussion. Motion passes*

Public Comment: None.

Treasurer's Report: Attached are the financial statements for March. Here are some things to consider when looking at the reports:

1) The Total Revised Revenue Budget for March was \$208,861.68 vs. March Actual Revenue of \$203,779.19. The Revised budget revenue in the financial statements is based on a 135-student count for the 2022-23 school year and is reported as 100% of our revenue entitlement. We have received approximately 70% of our expected budgeted revenue to date. Our current enrollment is 138, ADM is 137.51.

2) The Total Revised Expense Budget for March was \$208,337.12 vs. March Actual Expenses of \$214,330.51. Variable expenses paid in March include: \$2,450.00 to Bill Nienaber for IT services, \$1,416.75 to Corval Constructors for building repairs, \$1,350.00 to Joyce Nolan for MARSS support training, \$2,592.50 to Nina Syverson for Special Education Psychology services, \$3,825.00 to Right Response for Special Education social worker, \$3,750.00 to Tamera Pulver for Special Education Director, \$5,145.00 to CliftonLarsonAllen for audit and tax preparation services, \$1,249.00 to Henderson Design, LLC for website hosting.

3) Cash total for all accounts at the end of March was \$1,021,030.63. The projected Revenue and Expenses are shaded in gray to show this is an estimate.

4) As of the end of March, our year to date actual expenses of \$1,658,242.12 and actual revenue of \$1,753,214.28 which leaves us with a year to date net gain of \$94,972.16.

5) Wires and checks registers – This register shows all of the checks paid and the wire payments made

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for the month of March.

6) Voided checks – There were 2 voided checks in March. Check #19358 to Ace Solid Waste was lost in the mail and reissued in April. Check #19378 was voided and reissued to the State of MN Fire Marshall.

A motion was made to approve the Treasurer's Report for March made by Ella Rausch, seconded by Heidi Wold. *No discussion. Motion passes.*

Director's Report:

Program Highlights

- Expeditions: Kansas City, Mammoth Cave, Washington D.C., Gamefest
- RCE - Comprehensive Needs Assessment - School Improvement Planning Team
- Hennepin Technical College
- Mill City Museum
- Lobby Day at the Capitol
- Upcoming Events
 - Prom April 28th
 - Explore Your World Plant Sale & Fundraiser May 6th
 - Projects, Pedagogy and Play Conference May 12th
 - Graduation June 1st

Building Updates

- Articles of Incorporation
- Need to form board (President, Secretary and Treasurer)

Enrollment/Recruiting

- Info Night Tuesday April 11, and May 9th
- Future discussion on On-line option - Application October 2023

Authorizer Updates

- Authorizer Visit on Monday April 17th

Legislative Updates

- **HOUSE** - Basic revenue formula
 - 4 percent in FY24
 - 2 percent in FY25
 - link it to inflation for subsequent years.
- **SENATE** - Basic revenue formula
 - 4 percent in FY24
 - 5 percent in FY25
 - It would not link it to inflation for subsequent years.

Old Business - None.

New Business

- A. Director Work Agreement
- B. Director Goals
- C. Explore Your World Fundraiser - May 6th 2023
- D. Graduation - June 1st 2023

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- E. Social Media Policy: First Look
- F. Calendar Approval – *Motion to approve the 202-24 school year calendar made by Theresa Boisjolie, seconded by Jeff Schommer.*
- G. Parent Committees: Discussion

Future Agenda Items

Adjournment - *Motion to adjourn made by Heidi Wold XXXXXX, seconded by Jessica Henrich XXXXXX. No discussion, motion passes.*

Adjourned: 6:52pm

Jason Olson, Board Chair

Ella Rausch, Secretary