

*"Rekindling our hope, exploring our world, seeking our path, while building our community"*

## **Board Meeting – Northwest Passage High School #4049: June 20, 2023**

Board members in attendance: Jason Olson, Ella Rausch, Jessica Henrich, Heidi Wold, Val Miller, Jeff Schommer, Steven Rippe, Theresa Boisjolie

Others in attendance: Peter Wieczorek, Dona Fehr

Absent: None.

### **Call to order: 5:30pm**

**Mission Statement:** "Rekindling our hope, exploring our world, seeking our path, while building our community."

### **Non-Disclosure:**

None.

**Approval of May Board Meeting Minutes:** A motion to approve the May minutes made by Val Miller and seconded by Jessica Henrich. *No discussion. Motion passes*

### **Public Comment:**

None.

**Treasurer's Report:** Attached are the financial statements for May. Here are some things to consider when looking at the reports:

1) The Total Revised Revenue Budget for May was \$208,861.68 vs. May Actual Revenue of \$146,004.55. The Revised budget revenue in the financial statements is based on a 135-student count for the 2022-23 school year and is reported as 100% of our revenue entitlement. We have received approximately 83% of our expected budgeted revenue to date. Our current enrollment was 136, ADM is 137.19.

2) The Total Revised Expense Budget for May was \$208,337.12 vs. May Actual Expenses of \$218,574.91. Variable expenses paid in May include: \$2,100.00 to Bill Nienaber for IT services, \$1,200.00 to Gheller Management Group for custodial cleaning, \$1,001.99 to WEX Bank for transportation fuel, \$1,536.00 to Deborah Howard for Social worker services, \$3,600.00 to Joyce Nolan for MARSS front office support, \$1,150.00 to Talent Enthusiasts LLC for the Spring Hope Survey, \$4,972.50 to Right Response for Special Ed Social worker, \$1,518.75 to Unique Dining for Graduation expenses, \$5,183.00 to Wagner's for the flower fundraiser expense.

3) Cash total for all accounts at the end of May was \$937,094.81. The projected Revenue and Expenses are shaded in gray to show this is an estimate.

4) As of the end of May, our year to date actual expenses of \$2,090,663.90 and actual revenue of \$2,090,553.25 which leaves us with a year to date net loss of -\$110.65.

5) Wires and checks registers – This register shows all of the checks paid and the wire payments made for the month of May.

6) Voided checks – There were no voided checks in May.

*"Rekindling our hope, exploring our world, seeking our path, while building our community"*

7) Budgets – Column 3 is the Proposed Final Budget for FY 2023 which leaves us with an estimated 24% Fund Balance and column 4 is the Proposed Budget for FY 2024, with an estimated 21% Fund Balance.

A motion was made to approve the Treasurer's Report for May made by Ella Rausch, seconded by Steven Rippe. *No discussion. Motion passes.*

**Director's Report:**

*Program Highlights*

- Graduation 40, Weston Coklas and Grace Reno
- Senior Dinner
- J-Term
- Senior Exit Interviews
- Expeditions
  - Black Hills
  - Milwaukee
  - Boulder Lake
  - Camp Icaghowan
  - 18 Expeditions near 100 unique individuals
- Staff Development

*Enrollment/Recruiting*

- Pride Family event June 18th
- Summer dates ~~June 13~~, July 18, & August 8.
- Share enrollment goals and needs
- Marketing plan My Story Seller - Content Calendar
- Unite the Night August 1st 5:00-6:30

*Authorizer Updates*

*Legislative Updates - See attached*

*Building Discussion*

**Old Business -**

None.

**New Business**

- A. Approve Handbook. Motion to approve made by Jeff Schommer, seconded by Val Miller. No discussion, motion passes.
- B. Open Board Position
- C. July Meeting Vote. Motion to cancel made by Jeff Schommer, seconded by Val Miller. No discussion, motion passes.
- D. Budgets Approval. Motion to approve made by Ella Rausch, seconded by Val Miller. No discussion, motion passes.
- E. Retirements. Deb Howard was recognized for her years of service at NWPHS as a social studies teacher and social worker.

**Future Agenda Items**

None.

*"Rekindling our hope, exploring our world, seeking our path, while building our community"*

**Adjournment** - Motion to adjourn made by Val Miller, seconded by Theresa Boisjolie. No discussion, motion passes.

Adjourned: 6:48

---

Jason Olson, Board Chair

---

Ella Rausch, Secretary