

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 May 16, 2023

Board members in attendance: Jason Olson, Ella Rausch, Jessica Henrich, Theresa Boisjolie, Heidi Wold, Val Miller

Others in attendance: Peter Wieczorek, Dona Fehr

Absent: Jeff Schommer, Steven Rippe

Call to order: 5:30

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None.

Approval of April Board Meeting Minutes: A motion to approve the April minutes made by Val Miller and seconded by Heidi Wold. *No discussion. Motion passes.*

Public Comment: None.

Treasurer's Report: Attached are the financial statements for April. Here are some things to consider when looking at the reports:

- 1) The Total Revised Revenue Budget for April was \$208,861.68 vs. April Actual Revenue of \$191,334.42. The Revised budget revenue in the financial statements is based on a 135-student count for the 2022-23 school year and is reported as 100% of our revenue entitlement. We have received approximately 78% of our expected budgeted revenue to date. Our current enrollment is 137, ADM is 137.28.
- 2) The Total Revised Expense Budget for April was \$208,337.12 vs. April Actual Expenses of \$213,846.87. Variable expenses paid in April include: \$3,570.00 to Bill Nienaber for IT services, \$1,200.00 to CliftonLarsonAllen for tax services, \$2,300.00 to cmERDC for Smart Systems software support and hosting, \$1,200.00 to Gheller Management Group for custodial cleaning, \$2,144.50 to McCarthy Auto World for vehicle repairs, \$1,172.56 to WEX Bank for transportation fuel, \$18,721.00 to University of St. Thomas for Authorizer fees.
- 3) Cash total for all accounts at the end of April was \$941,124.77. The projected Revenue and Expenses are shaded in gray to show this is an estimate.
- 4) As of the end of April, our year to date actual expenses of \$1,872,088.99 and actual revenue of \$1,944,548.70 which leaves us with a year to date net gain of \$72,459.71.
- 5) Wires and checks registers – This register shows all of the checks paid and the wire payments made for the month of April.
- 6) Voided checks – There was 1 voided check in April. Check #19421 to Corval Constructors, Inc.

A motion was made to approve the Treasurer's Report for April was made by Ella Rausch, seconded by Theresa Boisjolie. *No discussion. Motion passes.*

Director's Report:

Program Highlights

- Innovative School of the Year
- Projects, Pedagogy and Play

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- 130 registrations
- 7 states
- ACT
- Innovative Schools Network Conference
- Conferences 86%
- Prom
- Minnesota Principals Academy
- Innovator of the Month
- Explore Your World ~\$5500
- Chicago Expedition

Enrollment/Recruiting

- May 9th
- Summer date June 13, July 18, & August 8.
- Goal numbers HW = 30(2); Rivers = 100(6); Delta = 20(1)
 - Current numbers =
- Future discussion on On-line option - Application October 2023
- Marketing plan

Authorizer Updates

- Authorizer Visit on Monday April 17th

Legislative Updates - See attached

Old Business - None.

New Business

- A. Open Board Position
- B. Director Agreement
- C. Director Goals: Revise/ Update
- D. Student Handbook First Look
- E. Board Evaluation

Future Agenda Items

- A. Student Handbook Updates
- B. Budget Revision (June)
- C. July Board Meeting

Adjournment - *Motion to adjourn made by Theresa Boisjolie, seconded by Heidi Wold. No discussion, motion passes.*

Adjourned: 6:29

Jason Olson, Board Chair

Ella Rausch, Secretary