

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 October 17, 2023

Board members in attendance: Jason Olson, Jessica Henrich, Heidi Wold, Steven Rippe, Theresa Boisjolie, Jeff Schommer, Val Miller

Others in attendance: Peter Wieczorek, Dona Fehr

Absent: Jessica Henrich, Heidi Wold

Call to order: 5:34 p.m.

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None

Approval of September 2023 Board Meeting Minutes: A motion to approve the September 2023 minutes made by Jeff Schommer and seconded by Val Miller. No discussion. Motion passes
Correction to item I in August 2023 minutes to change from FY23 403b match to approval of annual assurances. Motion to approve made by Jeff Schommer, seconded by Theresa Boisjolie. No discussion. Motion passes.

Public Comment: None

Treasurer's Report: Attached are the financial statements for September 2023). Here are some things to consider when looking at the reports:

1) The Total Adopted Revenue Budget for September was \$191,711.86 vs. September Actual Revenue of \$203,470.44. The Adopted budget revenue in the financial statements is based on a 145-student count for the 2023-24 school year and is reported as 100% of our revenue entitlement. We have received approximately 36% of our expected budgeted revenue to date. Our enrollment is 148 and our ADM is 149.81.

2) The Total Adopted Expense Budget for September was \$226,049.30 vs. August Actual Expenses of \$228,821.47. Variable expenses paid in September include: \$6,580.00 to Bill Nienaber for IT services, \$1,406.00 to Brothers Fire & Security for building inspections \$2,100.00 to CliftonLarsonAllen for audit services, \$1,214.86 to McCarthy Auto world for vehicle repairs, \$15,000.00 to Tarmora Pulver for Special Ed Director services, \$3,570.00 to Bhakti Brain Health Clinic for Special Ed AVE equipment, \$1,300.00 to Philadelphia Community Farm for an Expedition.

3) Cash total for all accounts at the end of September was \$1,169,726.56. The projected Revenue and Expenses are shaded in gray to show this is an estimate.

4) As of the end of September, our actual expenses of \$228,821.47 and actual revenue of \$203,470.44, which leaves us with a net loss of \$25,351.03.

5) Wires and checks registers – This register shows all of the checks paid and the wire payments made for the month of September.

6) Voided checks – There were no voided checks in September.

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A motion was made to approve the Treasurer's Report for September 2023 by Val Miller seconded by Steve Rippe *No discussion. Motion passes*

Director's Report:

Program Highlights

- Lots of Outings - Exploring our World
- MACS Annual Meeting
- PSEO Information
- National College Fair
- MAAP STARS Leadership Conference Expedition
- Grand Marais Expedition
- Global Day of Hope
- Hope Demonstration School
- Picture Day

Enrollment/Recruiting

- Current enrollment 146 (All current advisories are full)
- MyStoryTeller - Developing a yearly marketing plan
 - Nov-Dec Campaign Headwaters Campaign
 - Grant Writer
- Monthly recruitment nights
- Community Events
 - November 14th Chili Cook Off and Give to the Max Kick-off
 - Guest Judges
 - February 13th 5:30-7:00 Community Expo
 - May 4th 11:00-2:00 Explore Your World Fundraiser/25th Anniversary Celebration & All School Reunion

Authorizer Updates

- Nothing to report

Legislative Updates

- Nothing new

Building Updates

- ABC has been approved
- Waiting on Nonprofit status
- ABC board members - Jason Olson, Mike Lugar, Brad Buxton
- Building committee - Jason Olson, Kurtis Heerema, Megan Fredrickson, Chuck Hoppe, Jeff Schommer, Brandi Greer, Bee Saba, Dona Fehr.
- Building Committee Meeting Wednesday September 20th
- Seeking initial input - JB Vang, Ebert Construction, Feilding International, Rochon

Old Business - none

New Business

- A. Building committee: Building committee has been meeting with outside resources to consult with NWPHS. The group is meeting weekly to discuss building plans.
- B. Service animals and therapy dogs in school- Peter shared a draft document that included general guidelines and a general statement of policy with the board to review before the next board meeting. It will be on the agenda for the November 2023 board meeting to be voted on.

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Future Agenda Items

- Annual meeting
- Online hybrid policy
- Service animal and therapy dogs in school

Adjournment - *Motion to adjourn made by Theresa Boisjolie, seconded by Val Miller. No discussion, motion passes.*

Adjourned: 6:10 p.m.

Jason Olson, Board Chair

Theresa Boisjolie, Acting Secretary