

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 8/20/2024

Board members in attendance: Jason Olson, Jeff Schommer, Sara Anderson, Brandi Greer, Alyssa Dahlke, Jessica Henrich, Jolene Stolpestad, Heidi Wold

Others in attendance: Peter Wieczorek

Absent: Steven Rippe

Call to order: 5:35

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: No conflicts of interest were identified by the members of this board.

Approval of June 2024 Board Meeting Minutes: A motion to approve the June 2024 minutes made by Jeff Schomer and seconded by Brandi Greer. *No discussion. Motion passes 7-0*

Approval of July 2024 Special Board Meeting Minutes: A motion to approve the July 2024 minutes made by Jeff Schomer and seconded by Jolene Stolpestad. *No discussion. Motion passes 7-0*

Public Comment: No public comments were brought forth.

Treasurer's Report: Attached are the financial statements for the Fiscal Year ending on June 31st, 2024. Here are some things to consider when looking at the reports:

- 1) Preliminary results show a net income for FY24 of \$308,179. This result would bring the district's fund balance to \$966,981, or 36% of total expenditures.
- 2) Projected Days Cash on Hand for the fiscal year-end is 136 days.
- 3) Projected Debt Service Coverage Ratio at fiscal year-end is 2.10.
- 4) As of month-end, 100% of the year was complete.
- 5) Cash Balance as of the reporting period is \$999,374, which is down from the previous month.
- 6) Revenues received at end of the reporting period - 96.6%
- 7) Expenditures disbursed at end of the reporting period -97.1%
- 8) The Supplemental Information packet includes reports that show payments made, receipts posted, and journal entry transactions (if any) recorded during the month.

A motion to approve the Treasurer's Report for Fiscal Year ending on June 31st, 2024 was made by Alyssa Dahlke and seconded by Jolene Stolpestad. *No discussion. Motion passes. 7-0*

Director's Report:

Program Highlights

- Staff Planning Retreat
- Staff Development
 - Restorative Circles
- New Bus
- Expedition Calendar

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Enrollment/Recruiting

- Pride
- Wellness Fair
- Enrollment #s
 - 105 Rivers
 - 21 Headwaters
 - 24 Delta
 - 5 scheduled for info night 8/22

Authorizer Updates

- Dana Peterson resigned, Terry Moffet interim

Legislative Updates

- MACS Public Policy Positions

Building Updates

- Bank - Term Sheets
- Assessors
- Inspections
- MDE Review and Comment
- Anticipated closing end of October

Old Business

- A. PTO policy approval
 - a. Personal Days
 - b. A motion to approve the PTO policy with updated language was made by Alyssa Dahlke and seconded by Heidi Wold. *No discussion. Motion passes. 7-0*

New Business

- A. Filling Board Vacancies/Resignation
 - a. Motion to nominate of Sara Anderson to finish the term previously held by Kurtis Heerema made by Jason Olson . Seconded by Brandi Greer. Motion passes 7-0.
- B. Board Election/ Annual Meeting
 - a. Annual Meeting October 15th at 5:30 pm.
- C. Board Policies Updates
- D. Approval of Board Calendar
 - a. A motion to approve the Board Calendar was made by Brandi Greer and seconded by Jessica Henrich. *No discussion. Motion passes. 8-0*
- E. E-Learning Days approval
 - a. A motion to approve the E-learning Days was made by Jeff Schomer and seconded by Brandi Greer. *No discussion. Motion passes. 8-0*
- F. Approval of New Hires
 - a. A motion to approve the New Hires was made by Alyssa Dahlke and seconded by Heidi Wold. *No discussion. Motion passes. 8-0*
- G. Designation of MDE Identified Official with Authority (IOWA)
 - a. A motion to approve Peter Wieczorick as the MDE Identified Official with Authority was made by Jason Olson and seconded by Jolene Stoppelstad. *No discussion. Motion passes. 8-0*
- H. Designation of Depositories - Wells Fargo Bank

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- a. Motion to approve Wells Fargo as the Designated Depository made by Brandi Greer, seconded by Jeff Schomer. *No discussion. Motion passes. 8-0*
- I. Approval of 403b Match for FY23
 - a. Motion to approve 403b Match for FY23 of \$13,362.54 made by Jeff Schomer, seconded by Jessica Henrich. *Jeff asked a question. Motion passes. 8-0*
- J. Conflict of Interest
- K. Annual Assurances
- L. Approval of Employee handbook
 - a. A motion to approve the Employee Handbook with Board Chair designated as Equal Opportunity Offices by Brandi Greer and seconded by Jolene Stopelstad. *No discussion. Motion passes. 8-0*
- M. Authorizer Update
- N. Admin Requirements
 - a. Admin Competencies
- O. Project Manager Proposal
- P. Admin Succession Plan

Future Agenda Items

- A. Admin Requirements
 - a. Admin Competencies
- B. Project Manager Proposal
- C. Admin Succession Plan

Adjournment - *Motion to adjourn was made by Jolene Stopelstad and seconded by Sara Anderson. No discussion, motion passes.*

Adjourned: 7:30 PM

Jason Olson, Board Chair

Alyssa Dahlke, Secretary