

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 December 17, 2024

Board members in attendance: Jason Olson, Drew Klitzke, Jeff Schommer, Jolene Stolpestad, Heidi Wold, Robin Walcheski, Sara Anderson

Others in attendance: Peter Wieczorek, Brandon Holland (Clifton Lasron Allen LLP), Troy Gabler (Clifton Larson Allen LLP)

Absent: Steven Rippe, Susanne Becker

Call to order: 5:32PM

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None were reported

Approval of November Board Meeting Minutes: A motion to approve the November 2024 minutes made by Robin Walcheski and seconded by Heidi Wold. *No discussion. Motion passes*

Public Comment: None

Treasurer's Report: Attached are the financial statements for November. Here are some things to consider when looking at the reports:

- 1) Average Daily Membership -
 - a) Original Budget: 155 ADM
 - b) YTD Actual: 162.69 ADM
 - c) The school's original budget shows a net income for FY25 of \$89,585.
 - d) This result would bring the district's fund balance to \$1,079,878, or 38% of total expenditures.
 - e) Projected Days Cash on Hand for the fiscal year-end is 121 days.
 - f) Projected Debt Service Coverage Ratio at fiscal year-end is 1.29.

- 2) Financial Report Key Points
 - a) As of month-end, 42% of the year was complete.
 - b) Cash Balance as of the reporting period is \$902,906 which is down from the previous month.
 - c) Revenues received at end of the reporting period – 41.3%
 - d) Expenditures disbursed at end of the reporting period – 37.5%
 - e) The Due From Other Funds on the Balance Sheet will be reimbursed.

A motion to approve the Treasurer's Report for November was made by Drew Klitzke and seconded by Jolene Stolpestad. *No discussion. Motion passes*

Director's Report:

Program Highlights

- Ozarks
- College Tour UMD, St. Scholastica, and Lake Superior CC
- Wellness Retreat

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- DnD Lock-in
- Theater
- Toys for Tots
- Construct Tomorrow
- Social Advocacy at MIA
- Innovators of the Month - Otto Miller & Colin McAllister
- 10th Grade Expo
- 12th Grade Cohort - Housing Speaker
- Staff Wilderness 1st Aid Training

Updates

- Lisa Boman resignation

Enrollment/Recruiting

- December 10 - 4 families (3 8th grade, one 10th grade on Waiting List)
- DaVinci info night
- Hired a Social Media assistant
- Current Enrollment
- Goals for 25-26
 - +170 students
 - Headwaters 32-40 (2-3 advisories)
 - Rivers 112 (7 advisories)
 - Delta 16+ (1 advisory)
 - Online 16+

Legislative Updates

MACS Updates

- MACS Legislative Platform - Due 12/18. 65 specific proposal positions

Old Business -

1. Succession Planning
 - a. Upcoming Trainings - Peter will be attending in the trainings in January & February
2. Review Authorizer Goals

New Business

- A. Clifton Allen Larson
 - a. Audit results & findings
 - i. Unmodified audit report
 - ii. Enrollment trends continue to increase
- B. Review Directors Job Description
 - a. Continue to review the director's job description
- C. Bus Policy
 - a. Motion to approve the transportation policy made by Jeff Schommer, seconded by Robin Walcheski *No discussion, motion carries*
- D. Building Project Manager Approval
- E. Directors Goals

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- a. Review goals

Future Agenda Items

- A. Strategic Planning - January
- B. School Calendar - First Look: January
- C. Board training for school board finance - January 10th-20th
- D. Director evaluation timeline - January
- E. Board election timeline - January
- F. Annual meeting timeline - January

Adjournment - *Motion to adjourn was made by Jeff Schommer and seconded by Robin Walcheski . No discussion, motion passes.*

Adjourned: 7:17PM

Jason Olson, Board Chair

Sara Anderson, Secretary