

*"Rekindling our hope, exploring our world, seeking our path, while building our community"*

## **Board Meeting – Northwest Passage High School #4049 January 21, 2025**

Board members in attendance: Steven Rippe, Drew Klitzke, Jeff Schommer, Jason Olson, Robin Walcheski, Sara Anderson, Jolene Stolpestad, Susanne Becker

Others in attendance: Peter Wiezoreck

Absent: Heidi Wold

**Call to order:** 5:30pm

**Mission Statement:** "Rekindling our hope, exploring our world, seeking our path, while building our community."

**Non-Disclosure:** None

**Approval of December 2024 Board Meeting Minutes:** A motion to approve December's minutes made by Robin Wealcheski and seconded by Jeff Schommer *No discussion. Motion passes*

**Public Comment:** None

**Treasurer's Report:** Attached are the financial statements for December 2024. Here are some things to consider when looking at the reports:

- 1) Average Daily Membership (ADM) Overview –
  - a) o Original Budget: 155 ADM
  - b) o YTD Actual: 154.95 ADM
- 2) The school's original budget shows a net income for FY25 of \$89,585. This result would bring the district's fund balance to \$1,079,878, or 38% of total expenditures.
- 3) Projected Days Cash on Hand for the fiscal year-end is 122 days.
- 4) Projected Debt Service Coverage Ratio at fiscal year-end is 1.29.
- 5) Financial Report Key Points
  - a) As of month-end, 50% of the year was complete.
  - b) Cash Balance as of the reporting period is \$819,055 which is down from the previous month.
  - c) Revenues received at end of the reporting period – 49.7%
  - d) Expenditures disbursed at end of the reporting period – 46.2%
  - e) The Due From Other Funds on the Balance Sheet will be reimbursed.

A motion to approve the Treasurer's Report for December was made by Drew Klitzke and seconded by Susanne Becker. *No discussion. Motion passes*

### **Director's Report:**

#### Program Highlights

- DnD in partnership with Bad Wolf Games with 20 students who are coming to the after school programming
- Friday School- Community Day was held on January 10th
- George Floyd Square - Headwaters went out as part of their Art & Conflict unit
- Winter Camping

#### Enrollment/Recruiting

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- January 14th Info Night - 8 families, mostly current 8th graders
- DaVinci info night
- New recruiting campaign starting this month
- Goals for 2025-2026
  - 170+ students
    - Headwaters: 32-40 students (2-3 advisories)
    - Rivers: 112 (7 advisories)
    - Delta: 16+ (1 advisory)
    - Online 16+

#### Authorizer Updates

- Grade expansion due June 25th

#### Legislative Updates

- MACS Updates
  - Thank you to everyone who emailed the Governor

#### Old Business -

- Board Trainings - Charter School Financing 200 (online) open until January 30th
- Building Updates
  - In the phase of finishing up the improvement plans and the contractors receiving the plans
  - Drawings will be submitted for approvals and permits very soon

#### New Business

- A. Strategic Planning
  - a. School Improvement Plan
- B. School Calendar - First look
- C. Director Evaluation Process
  - a. Director Evaluation-
- D. Succession Planning
  - a. Resources will be shared with board member
- E. Annual Meeting and Board Elections Schedule

#### Future Agenda Items

- Project Manager payment schedule
- School Calendar approval
- Director Review
- By-law revisions
- Administrative Health Care Savings

**Adjournment** - *Motion to adjourn was made by Jeff Schommer and seconded by Robin Walcheski. No discussion, motion passes.*

Adjourned: 7:04PM

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Jason Olson, Board Chair

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Sara Anderson, Secretary

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