

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 November 19, 2024

Board members in attendance: Jason Olson, Sara Anderson, Jeff Schommer, Drew Klitzke, Robin Walcheski, Jolene Stolpestad, Steven Rippe, Heidi Wold, Susanne Becker

Others in attendance: Peter Wieczorek, Terry Moffett

Absent: None

Call to order: 5:30PM

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None were reported

Swearing in of new members

A motion was made by Jeff Schommer to vote in Robin Walcheski as a teacher representative, second by Drew Klitzke, *No discussion. Motion passes*

Robin Walcheski, Drew Klitzke, and Susanne Becker were sworn in by Terry Moffatt

Approval of October Board Meeting Minutes: A motion to approve the October 15th, 2024 minutes with spelling corrections made by Jeff Schommer and seconded by Heidi Wold. *No discussion. Motion passes*

Approval of Annual Board Meeting Minutes: A motion to approve the October 15th, 2024 Annual Board meeting minutes with spelling corrections made by Jolene Stolpestad and seconded by Heidi Wold. *No discussion. Motion passes*

Public Comment: No public comment

Authorizer Review:

- Review of Northwest Passage High School's academic performance
- Review of Northwest Passage High School's financial viability
- Review of Northwest Passage High School's organizational aptitude

Treasurer's Report: Attached are the financial statements for October 2024. Here are some things to consider when looking at the reports:

- 1) Average Daily Membership -
 - a) Original Budget: 155 ADM
 - b) YTD Actual: 161.11 ADM
- 2) The school's original budget shows a net income for FY25 of \$89,585. This result would bring the district's fund balance to \$1,079,878 or 38% of total expenditures.
- 3) Projected Day Cash on Hand for the fiscal year-end is 121 days.
- 4) Projected Debt Service Coverage Ratio at fiscal year-end is 1.29
- 5) As of month-end, 33% of the year was complete.
- 6) Cash balance as of the reporting period is \$1,016,817, which is up from the previous month.
- 7) Revenues received at the end of the reporting period -32.9%

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- 8) Expenditures disbursed at end of the reporting period - 27.6%
- 9) The Due From Other Funds on the Balance Sheet will be reimbursed

A motion to approve the Treasurer's Report for October was made by Robin Walcheski and seconded by Susanne Becker. *No discussion. Motion passes*

Director's Report:

Program Highlights

- Conferences - 87% Attendance
- MAAP 101 - several new staff attended
- Spirit Week - held the week of Halloween, designed by students
- School Mock Elections - seminar and Student Voting program
- Building Signing!
- Expeditions
 - Ghost Tour
 - Mankato Art Tour
 - Chicago

Strategic Planning Meeting Nov. 15th

- PBL Protocols
- Enrollment Goals and recruiting strategies
- Program focus
- Rebranding

Enrollment/Recruiting

- November 12 - 6 families
- December 10 next meeting
- Current Enrollment
- Goals for 25-26
 - +170 students
 - Headwaters 32-40 (2-3 advisories)
 - Rivers 112 (7 advisories)
 - Delta 16+ (1 advisory)
 - Online 16+

Legislative Updates

- Agenda items: Local Optimal Revenue, Lease Aid, Extended Time Revenue

Old Business - No old business

New Business

- A. Election of Board Officers
 - a. Robin Walcheski moves to nominate Jason Olson as Board Chair, seconded by Steven Rippe. *No discussion, motion passes*
 - b. Jeff Schommer nominated Drew Klitzke for Board Vice Chair, seconded by Susanne Becker. *No discussion, motion passes*

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- c. Jason Olson nominated Jeff Schommer for board treasurer, seconded by Robin Walcheski *No discussion, motion passes*
- d. Jason Olson nominate Sara Anderson for board secretary, seconded by Jeff Schommer *No discussion, motion passes*
- B. Term Limits
 - a. A motion to set the board member term limit at 3 consecutive terms made by Robin Walcheski , seconded by Drew Klitzke . *No discussion, motion passes*
- C. Background Checks
- D. Board Trainings
 - a. Data practices and open board meeting training needs to be completed by December board meeting
- E. Succession Planning - will put on the agenda for the December board meeting

Future Agenda Items

- A. Bus Policy

Adjournment - *Motion to adjourn was made by Jeff Schommer and seconded by Heidi Wold. No discussion, motion passes.*

Adjourned: 7:12pm

Jason Olson, Board Chair

Sara Anderson, Secretary