

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 February 25, 2025

Board members in attendance: Jason Olson, Drew Klitzke, Robin Clarkson, Sara Anderson, Heidi Wold, Susanne Becker, Jolene Stolpestad

Others in attendance: Peter Wiczorek

Absent: Jeff Schommer, Steven Rippe,

Call to order: 5:31PM

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None

Approval of January's Board Meeting Minutes: A motion to approve the January minutes with the correction of Robin Walcheski to Robin Clarkson made by Heidi Wold and seconded by Drew Klitzke. *No discussion. Motion passes*

Public Comment: None

Treasurer's Report: Attached are the financial statements for January 2025. Here are some things to consider when looking at the reports:

Summary of Key Indicators

1. Average Daily Membership (ADM) Overview –
 - o Original Budget: 155 ADM
 - o YTD Actual: 154.67 ADM
2. The school's original budget shows a net income for FY25 of \$89,585. This result would bring the district's fund balance to \$1,059,494, or 37% of total expenditures.
3. Projected Days Cash on Hand for the fiscal year-end is 122 days.
4. Projected Debt Service Coverage Ratio at fiscal year-end is 1.29.

Financial Report Key Points

1. As of month-end, 58% of the year was complete.
2. Cash Balance as of the reporting period is \$812,164 which is down from the previous month.
3. Revenues received at end of the reporting period – 57.8%
4. Expenditures disbursed at end of the reporting period – 54.4%
5. The Due From Other Funds on the Balance Sheet will be reimbursed.

A motion to approve the Treasurer's Report for January 2025 was made by Robin Clarkson and seconded by Jolene Stolpestad. *No discussion. Motion passes*

Director's Report:

Program Highlights

- Noah - Alexandria House
- Chili Cook-Off
- Conferences 84% Attendance
- Book Club - [How People Learn](#)

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- MAAP Conference
- Representatives Toured - Bianca Virnig, Mary Frances Clardy, and Kristin Bahner
- Community Expo - Senator Jim Abler
- Alumni Job Fair
- Prom Kick-off Candy Grams
- Innovator of the Month - Owen Litecky
- Flower Sale Kick-off
- Explore Your World May 2nd

Enrollment/Recruiting

- Community Expo - Info Night
- March 3 Bad Wolf Studios
- March 4 - upcoming Info Night
- Local Digital Newspaper
- Email Marketing
- Texas Roadhouse
- Web Redesign
- Highlighting Staff of the Week
- Goals for 25-26
 - +170 students
 - Headwaters 32-40 (2-3 advisories)
 - Rivers 112 (7 advisories)
 - Delta 16+ (1 advisory)
 - Online 16+

Authorizer Updates

- Grade expansion due June 25

Legislative Updates

- *Charter Day at the Capitol March 5th*

Old Business - None

New Business

- A. Project Manager Payment Schedule
 - a. A motion to approve scenario 2 made by Robin Clarkson, seconded by Susanne Becker, *no discussion, motion passes*
- B. Calendar Approval
 - a. A motion to approve the 2025-2026 calendar by Heidi Wold, seconded by Drew Klitzke *no discussion, motion passes*
- C. BY Law Revisions
 - a. A motion to approve the revisions to NWPHS ByLaws made by Jolene Stolpestad, second by Robin Clarkson *no discussion, motion passes*
- D. Administrative Health Care Savings
 - a. A motion to approve the change the wording in the Health Care Savings Plan to state PERA and/or TRA made by Susanne Becker seconded by Jolene Stolpestad *no discussion, motion passes*
- E. Facility Update
- F. Strategic Planning Options
 - a. Meeting date of April 1st at 5:30pm

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G. Director Review

Future Agenda Items

- Director goals

Adjournment - *Motion to adjourn was made by Robin Clarkson and seconded by Susanne Becker. No discussion, motion passes.*

Adjourned: 7:05 PM

Jason Olson, Board Chair

Sara Anderson, Secretary