

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 6/17/2025

Board members in attendance: Steven Rippe, Jason Olson, Sara Anderson, Heidi Wold, Drew Klitzke, Jeff Schommer,

Others in attendance: Peter Wieczorek, Amy Gale, Vashti Martins

Absent: Susan Becker, Jolene Stolpestad, Robin Clarkson, Collyn Kulow

Call to order: 5:36 pm

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Conflict of Interest- none

Approval of April Board Meeting Minutes: A motion to approve the May minutes was made by Heidi Wold and seconded by Drew Klitzke. *No discussion. Motion passes*

Public Comment: None

Treasurer's Report: Attached are the financial statements for May. Here are some things to consider when looking at the reports:

- **Average Daily Membership (ADM) Overview-**
 - Original Budget: 155
 - Final Budget: 152
 - YTD Actual: 152.47
- The school's original budget projects a net income for FY25 of \$89,585, which is a projected cumulative fund balance of \$1,059,494 or 37% of total expenditures at fiscal year-end.
- The school's final budget projects a net loss for FY25 of -\$188,612.56, which is a projected cumulative fund balance of \$851,296 or 29.04% of total expenditures at fiscal year end.
- Projected Days Cash on Hand for the fiscal year-end is 100 days.

Financial Statement Key Points

- As of the month end, 92% of the year was complete
- Revenues received at end of the reporting period is at 82.4%
- Expenditures disbursed at end of the reporting period is at 82.9%
- Cash Balance as of the reporting period is \$812,670.60, which is up from the previous month
- The Due From Other Funds on the Balance Sheet will be reimbursed

Budgets

- The final budget for FY2024-2025 is based on 153 ADM and 29.04% Projected Fund

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Balance

- The proposed budget for FY2025-2026 is based on 160ADM and 23.66% Projected Fund Balance

A motion to approve the Treasurer's Report for May was made by Drew Klitze and seconded by Steven Rippe. *No discussion. Motion passes*

Director's Report:

A. Program Highlights

- MayTerm - 10-11 offerings, students were out learning by doing
- 39 students graduated this year and 32 students walked at the graduation ceremony on June 5th
- Last day of school was on June 6th

B. Enrollment/Recruiting

- June 18th is the first night, we have 4-5 families signed up
- All recruiting meetings will be held offsite due to construction
- Anoka pride booth experienced traffic during the event
- Local media campaign is going well
- 9th grade has openings
- Some openings in grades 10-12th
- Working on recruiting for the online program

Authorizer Updates

- Grade expansion application was submitted

Legislative Updates

- No facility cuts for charter schools
- FY 28-29 state special education reimbursement went from 10% to 6%
- SPED Transport aid will decrease, library aid will decrease, student support aid will stay the same

Building Updates

- Last week all items were moved out of the buildings
- Demo started on Thursday, June 12

Old Business- none

New Business

A. Seating of new members

B. Electing of officers

Vashti Martins nominates Jason Olson as board chair, Amy Gale seconded the motion,

No discussion. Vote taken

Board Chair: Jason Olson

Jason nominates Drew Klitzke as vice chair, Heid Wold seconded the motion, *No discussion. Vote taken*

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Vice Chair: Drew Klitzke

Jason nominates Jeff Schommer as treasurer, Drew Klitzke seconded the motion. *No discussion. Vote taken*

Treasurer: Jeff Schommer

Jason nominates Amy Grant as secretary, Jeff Schommer seconded the motion. *No discussion. Vote taken*

Secretary: Amy Gale

D. Student Handbook Updates

A motion was made by Vashti Martins to approve the updated student handbook and seconded by Heidi Wold. *No discussion. Motion passes*

E. Budget 2024-25 Revision (June)

A motion to approve the revised 2024-2025 budget made by Vashti Martins and seconded by Drew Klitzke. *No discussion. Motion passes*

F. Budget Approval 2025-26

A motion to approve the FY2025-2026 budget with 160 ADM was made by Jason Olson, seconded by Jeff Schommer. *No discussion. Motion passes*

G. July Board Meeting?

A motion to cancel the July board meeting made by Jeff Schommer, seconded by Heidi Wold. *No discussion. Motion passes*

Future Agenda Items

A. Employee Handbook - Update

Adjournment - *Motion to adjourn was made by Jeff Schommer and seconded by Drew Klitzke . No discussion, motion passes.*

Adjourned: 6:54 pm

Jason Olson, Board Chair

Sara Anderson, Secretary