

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 March 18, 2025

Board members in attendance: Sara Anderson, Robin Clarkson, Jeff Schommer, Steven Rippe, Heidi Wold, Drew Klitzke, Jolene Stolpestad

Others in attendance: Peter Wieczorek

Absent: Jason Olson, Sussan Becker

Call to order: 5:31 PM

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None

Approval of February Board Meeting Minutes: A motion to approve the February minutes made by Joelene Stolpestad and seconded by Robin Clarkson. *No discussion. Motion passes*

Public Comment:

- Steven Rippe - expressed how proud he was of how the NWPHS staff represented themselves and presented innovative content at the Minnesota Association of Alternative Programs conference in February.

Treasurer's Report: Attached are the financial statements for February. Here are some things to consider when looking at the reports:

- 1) Summary of Key Indicators
- 2) Average Daily Membership (ADM) Overview –
 - a) Original Budget: 155 ADM
 - b) Working Budget: 155 ADM
 - c) YTD Actual: 154.31 ADM
- 3) The school's original budget shows a net income for FY25 of \$89,585. This result would bring the district's fund balance to \$1,059,494, or 37% of total expenditures.
- 4) Projected Days Cash on Hand for the fiscal year-end is 109 days.
- 5) Projected Debt Service Coverage Ratio at fiscal year-end is 1.29.
- 6) Financial Report Key Points
- 7) As of month-end, 67% of the year was complete.
- 8) Cash Balance as of the reporting period is \$811,043 which is down from the previous month.
- 9) Revenues received at end of the reporting period – 66.2%
- 10) Expenditures disbursed at end of the reporting period – 63.8%
- 11) The Due From Other Funds on the Balance Sheet will be reimbursed.

A motion to approve the Treasurer's Report for February was made by Jolene Stolpestad and seconded by Heidi Wold. *No discussion. Motion passes*

Director's Report:

Program Highlights

- Katie Teacher Fellowship with EPI
- Expeditions

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- Gamefest
- Mille Lacs Native American Heritage
- Direct Admissions
- Snow Day March 5
- READ Act Training
- Friday School
 - 10th grade Target Field
 - 11th grade Staff alumni - Banking
 - Innovator of the month - Brendan Maloney
 - 9th Grade Expo
- Spring Break

Enrollment/Recruiting

- March 3 & 15 - Bad Wolf Studios
- March 4 - Cancelled - Weather
- April 8th
- Local Digital Newspaper
 - Email Marketing
- Texas Roadhouse
- Web Redesign
- Highlighting Staff of the Week
- Intent to Return
- Goals for 25-26
 - +170 students
 - Headwaters 32-40 (2-3 advisories)
 - Rivers 112 (7 advisories)
 - Delta 16+ (1 advisory)
 - Online 16+

Authorizer Updates

- Quarter 3 Report Due April 3rd
- Grade expansion due June 25

Legislative Updates

- *Charter Day at the Capitol March 5th - Cancelled due to weather*

Old Business - None

New Business

- A. Contract with APG
 - a. Motion to approve a contract with APG for digital marketing for the amount \$18,000 for the next 15 months made by Jeff Schommer, seconded by Robin Clarkson. *No discussion. Motion passes*
- B. Building Update
- C. Set Board Election Date and Protocols
 - a. A motion to approve the voting window for the school board elections to be held with

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electronic ballots from May 3rd -10th, 2025 made by Jeff, seconded by Robin Clarkson.

No discussion, motion passed.

- D. Ending Terms for school board members
- E. Upcoming Events
 - a. Explore Your World
 - b. Graduation - Thursday, June 5th

Future Agenda Items

- Board Retreat - April 1st 5:30-7:30 PM
- Director Work Agreement
- Directors Goals

Adjournment - *Motion to adjourn was made by Robin Clarkson and seconded by Heidi Wold. No discussion, motion passes.*

Adjourned: 7:02PM

Jason Olson, Board Chair

Sara Anderson, Secretary