

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 April 15, 2025

Board members in attendance: Robin Clarkson, Heidi Wold, Drew Klitzke, Sara Anderson, Steven Rippe

Others in attendance: Peter Wieczorek, Sussan Becker

Absent: Jason Olson, Jeff Schommer, Jolene Stolpestad

Call to order: 5:33pm

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None

Approval of March Board Meeting Minutes: A motion to approve the March minutes made by Steven Rippe and seconded by Heidi Wold. *No discussion. Motion passes*

Public Comment: None

Treasurer's Report: Attached are the financial statements for March. Here are some things to consider when looking at the reports:

- 1) Summary of Key Indicators
 - a) Average Daily Membership (ADM) Overview –
 - b) Original Budget: 155 ADM
 - c) Working Budget: 155 ADM
 - d) YTD Actual: 153.68 ADM
 - e) The school's original budget shows a net income for FY25 of \$89,585. This result would bring the district's fund balance to \$1,059,494, or 37% of total expenditures.
 - f) Projected Days Cash on Hand for the fiscal year-end is 110 days.
 - g) Projected Debt Service Coverage Ratio at fiscal year-end is 1.29.
- 2) Financial Report Key Points
 - a) As of month-end, 75% of the year was complete.
 - b) Cash Balance as of the reporting period is \$812,012 which is up from the previous month.
 - c) Revenues received at end of the reporting period – 74.8%
 - d) Expenditures disbursed at end of the reporting period – 71.2%
 - e) The Due From Other Funds on the Balance Sheet will be reimbursed.

A motion to approve the Treasurer's Report for March was made by Robin Clarkson and seconded by Heidi Wold. *No discussion. Motion passes*

Director's Report:

Program Highlights

- Expeditions
 - Washington D.C.
 - Nebraska
 - Model UN

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- New Mexico
- Native American Programming at Hinkley
- MCA Testing
- Wrapped up Session 4
- April 4th Friday School
- Charter School Visitor - Dodgeville, WI

Enrollment/Recruiting

- April 8th - 3 families (1 started Monday, 1 for next year, 1 coming back next month)
- Local Digital Newspaper
 - Email Marketing - Shared with Board
- Texas Roadhouse
- Web Redesign
- Newspaper article - Shared
- Highlighting Staff of the Week
- Intent to Return - Sent March 17 (80 returned)
- Goals for 25-26
 - +170 students
 - Headwaters 32-40 (2-3 advisories)
 - Rivers 112 (7 advisories)
 - Delta 16+ (1 advisory)
 - Online 16+

Authorizer Updates

- UST Annual Visit April 28th
- Grade expansion due June 25

Legislative Updates

- *DEI Certification*
- *Governor's Budget*

Old Business -

- A. Strategic Planning Review
 - a. Moving the new meeting date to August 19th

New Business

- A. Director Work Agreement
- B. Directors Goals
 - a. Both student and staff should have an active voice in what the school culture is and an active pathway there
 - b. If staff are feeling heard then we should be able to assess them on how well they were heard in the design, furnishing, details, design and completion.
- C. Directors Annual Development Plan
 - a. A motion to approve the Director's Annual Development Plan of attending the

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Charter Leader Institute made by Robin Clarkson, seconded by Sussan Becker. *No discussion, motion passes.*

D. Election: Approval of candidates

- a. A motion to approve the slate of candidates for the school board elections made by Sussan Becker seconded by Robin Clarkson. *No discussion, motion passes.*

E. Board Self Assessment

F. Building Update

G. Upcoming Events

- a. Explore Your World
- b. Graduation

Future Agenda Items

- A. Director work agreement finalized
- B. Director goals finalized

Adjournment - *Motion to adjourn was made by Robin Clarkson and seconded by Steven Rippe. No discussion, motion passes.*

Adjourned: 6:58pm

Jason Olson, Board Chair

Sara Anderson, Secretary