

"Rekindling our hope, exploring our world, seeking our path, while building our community"

Board Meeting – Northwest Passage High School #4049 10/21/2025

Board members in attendance: Jason Olson, Katie Watkins, Drew Klitzke, Jeff Schommer, Amy Gale, Vashti Martens, Heidi Wold

Others in attendance: Peter Wieczorek

Absent: Susan Becker

Call to order: 17:32

Mission Statement: "Rekindling our hope, exploring our world, seeking our path, while building our community."

Non-Disclosure: None

Approval of September Board Meeting Minutes: A motion to approve the Jeff (previous month) Drew moment minutes made by XXXXXX and seconded by vashti *No discussion. Motion passes*

Public Comment: No Public in attendance

Treasurer's Report: Attached are the financial statements for September. Here are some things to consider when looking at the reports:

Jeff Schommer reported on both August and September to bring board up to speed with reports prepared by Donna.

Pete noted that we are anticipating a deficit therefore we need to continue recruiting effort to increase our numbers.

A motion to approve the Treasurer's Report for August and September was made by Drew and seconded by Katie *No discussion. Motion passes*

Director's Report:

Program Highlights

- Expeditions
- MAAP STARS
- L2I
- DnD
- MEA Break
- MACS annual meeting - Peter, Drew and Jason
- Meeting with Representative Steveson and Green
- Innovator of the Month
- Upcoming information and events
 - Conferences
 - Chili Cook-off

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- Day of Hope Celebration
- Student Expo

Enrollment/Recruiting

- Info Nights - November 11th
- Brandi is working two days a week to strengthen marketing
- Local Digital Newspaper
 - Email Marketing
- Social Media Plan
- Van magnets
- Goals for 2025-26
 - +170 students
 - Headwaters (2-3 advisories) 32-40 22
 - Rivers 112 (7 advisories) 112 110
 - Delta 16+ (1 advisory) 16 15
 - Online 16+ 4
- Still need about 15-20 new enrollments

Authorizer Updates

- Annual visit Nov 4, 2025 - In contract year so this is of noted importance

Legislative Updates

- Federal shut down may impact Title I - payouts for special education could be delayed.

Old Business - No old business

New Business

- A. Annual Report - Peter gave an overview and noted that it meets requirements - board reviewed and Jason Motion to approve Jeff and Heidi second Motion passed no discussion
- B. Annual Assurances - these were accepted and approved
- C. Succession Planning - Peter is seeking alternatives for pricing and had a recommendation for us to look internally - MACS and MDE. Jeff is going to contact the Minnesota Council of Non-profits for another source.
- D. Authorizer Visit Tuesday November 4th - Peter will reach out to board members
- E. Board Member Pictures - Amy submitted her photo and Jason will
- F. Board Requirements - reviewed and discussed
- G. Board Training Updates
- H. 403B Update - approved at \$11,460.30 in - updated to \$11,493.15 - We jeff

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and heidi approved

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- I. Kitchen/Food Service Updates - approval is close, vendor is set and scheduling our final department of health inspection.

Future Agenda Items

Auditor visit will most likely in January

Adjournment - *Motion to adjourn was made by Drew and seconded by Jeff. No discussion, motion passes.*

Adjourned: 18:29

Jason Olson, Board Chair

Amy Gale Maloney, Secretary